



CHINMAYA VIDYALAYA, B.S.CITY
SECTOR – 5, B.S.CITY, JHARKHAND

USER MANUAL

OF

LEARNING MANAGEMENT SYSTEM
(LMS) – FOR STUDENTS

www.chinmayabokaro.org

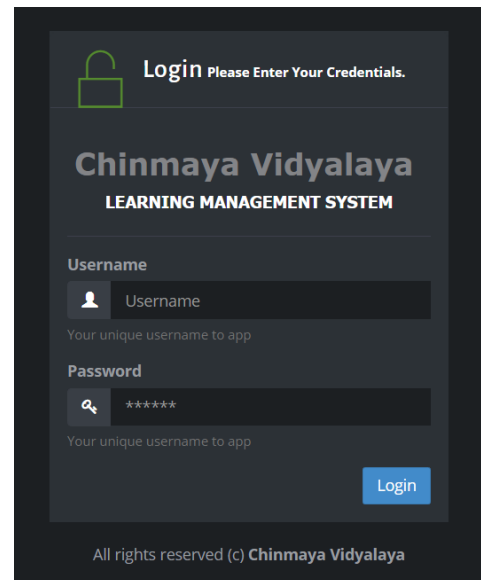
Chinmaya Vidyalaya, Bokaro has developed its own Learning Management System to help students connect with their teachers during a critical situation caused due to COVID-19 lockdown. Here is a step by step guide on how to use LMS –

1. LOGIN

Open www.chinmayabokaro.org/lms in a web browser, preferably, Chrome.

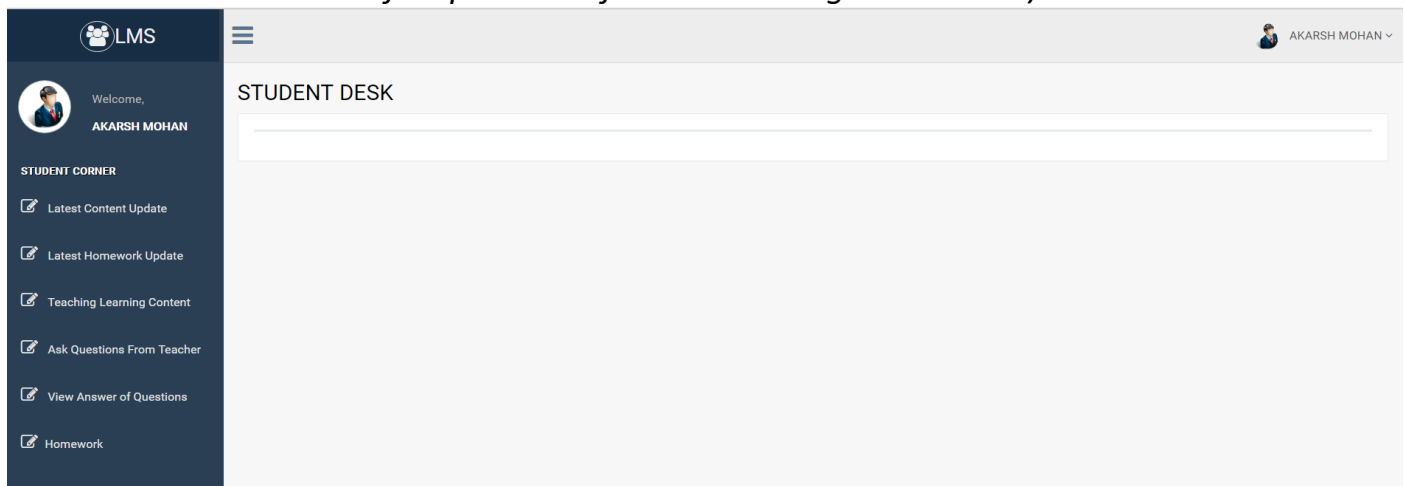
Enter the same username (Reg. No.) and password, which is being used by you to login to Student/Parent Desk in the school website.

Click on Login.



2. STUDENT DESK

This is the first screen that appears after you login. On the left side, there is a sidebar which is relevant to you. (If you are accessing using mobile then click on the 'three horizontal lines' on the left top corner of the screen to get the menu)

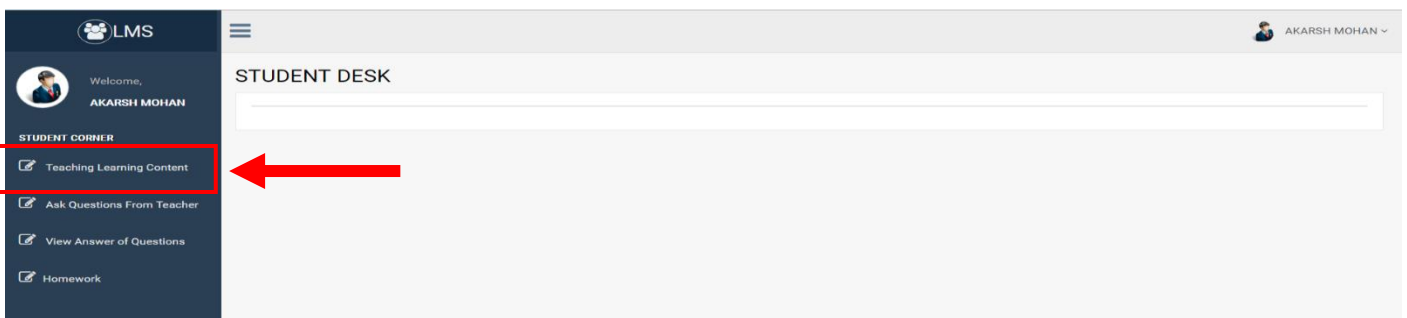


- i. **Latest Content update** – Whenever a new content is uploaded in any subject, you can see the update on this page. This is just a notification page. To access the content, you have to click on 'Teaching Learning Content' on the menu.
- ii. **Latest Homework update** – Whenever a new homework is assigned in any subject, you can see the update on this page. This is also a notification page. To complete the homework, you have to click on 'Homework' on the menu.
- iii. **Teaching Learning Content** – This link will provide you with the contents uploaded for learning by the teachers.

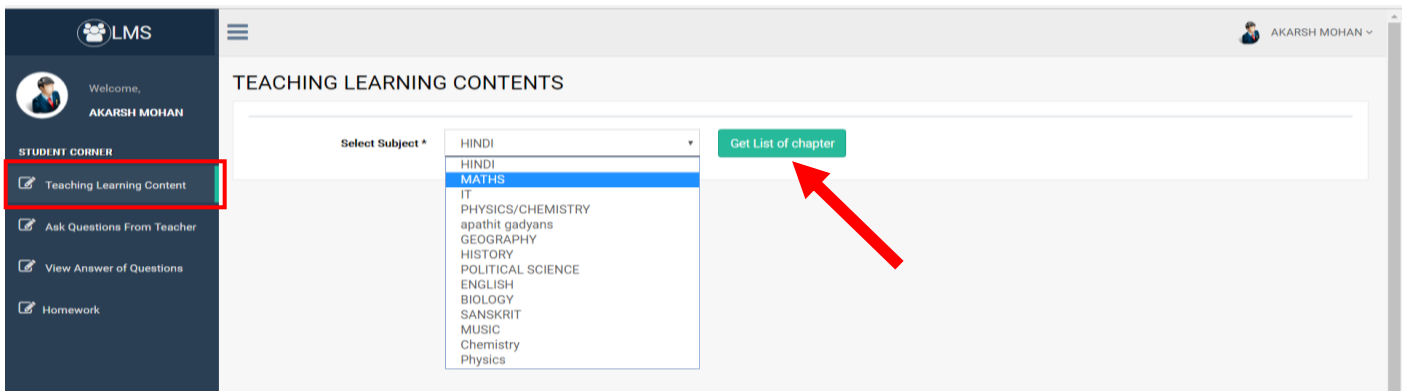
- iv. **Ask Questions from teacher**– Using this, you can ask questions to your teachers and clear the doubts.
- v. **View Answer of questions** – Once the teacher has answered your questions, you can view the answers. You can also see the questions asked by your friends and the answers given by the teachers.
- vi. **MCQ Homework** – Teachers will assign MCQ based homework which is to be completed by you everyday.
- vii. **Subjective Homework** – Teachers will assign subjective questions to be completed by you as and when given.

3. TEACHING LEARNING CONTENT

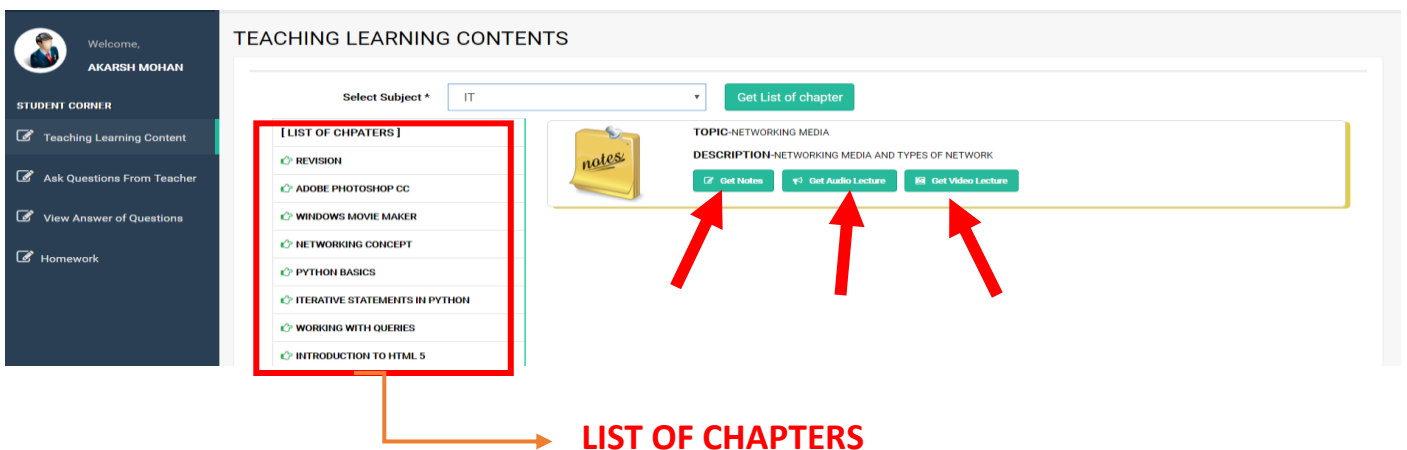
a) Click on Teaching Learning Content.



b) Select a subject and Click on [Get List of chapter](#)



c) You will get a list of chapters. Click on a chapter to see the content uploaded for that chapter.



d) Once you click on a chapter, you get the list of topics with description for which the contents have been uploaded. For each topic, you have three options –

 **Get Notes**

Click on this button to see the notes for the topic which can be downloaded in the form of pdf/ppt/doc.

 **Get Audio Lecture**

Click on this button to download the audio lecture. (Only if the teacher has uploaded)

 **Get Video Lecture**

Click on this button to download the video lecture. (Only if the teacher has uploaded)

Note 1: A teacher may have uploaded either one, two or all from Notes, Audio and Video.

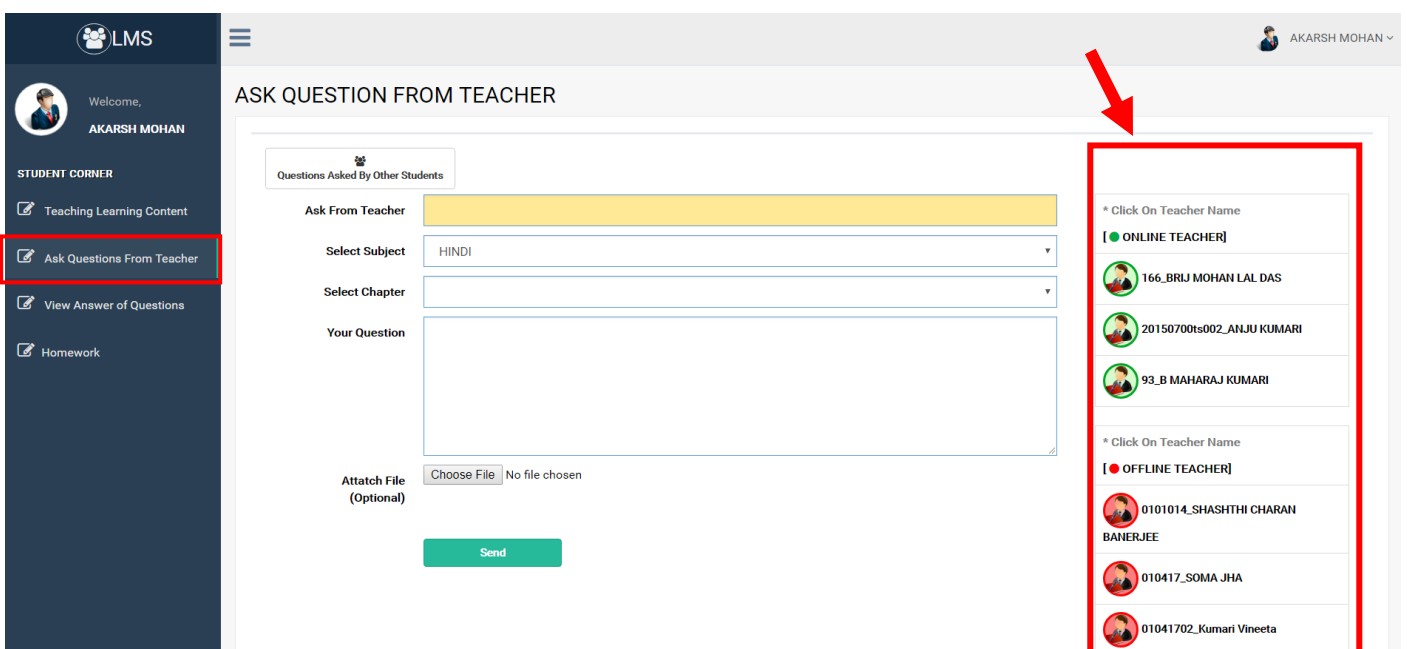
Note 2: When you download the content, the teacher will come to know that you have read/downloaded the content. Study the content and if you have any doubt or need clarification, then click on “Ask Questions from the teacher” in the sidebar.

Note 3: The above process to get the content is to be repeated for all the subjects that are a part of your syllabus.

4. ASK QUESTION FROM TEACHER

You can clear your doubts and ask questions from your teacher using this page.

- a) Click on ‘Ask Question from Teacher’ on the left sidebar.
- b) Click on the name of the teacher to whom you want to ask your question.



The screenshot shows the 'ASK QUESTION FROM TEACHER' page. On the left sidebar, the 'Ask Questions From Teacher' option is highlighted with a red box. The main content area contains a form with the following fields: 'Ask From Teacher' (highlighted in yellow), 'Select Subject' (set to HINDI), 'Select Chapter', and 'Your Question'. Below the form is an 'Attach File (Optional)' section with a 'Choose File' button and 'No file chosen' text, and a 'Send' button. On the right side, there is a list of teachers under the heading '* Click On Teacher Name'. The list is divided into 'ONLINE TEACHER' and 'OFFLINE TEACHER' sections. A red box highlights the entire list area, and a red arrow points to it from the top right.

The name of the selected teacher will automatically appear in yellow box.

- c) Select your subject.
- d) Select the chapter.
- e) Type your question.
- f) If you have a doubt which cannot be typed in the above box then you can also attach a file by clicking on “Choose file”. Browse the file and upload.

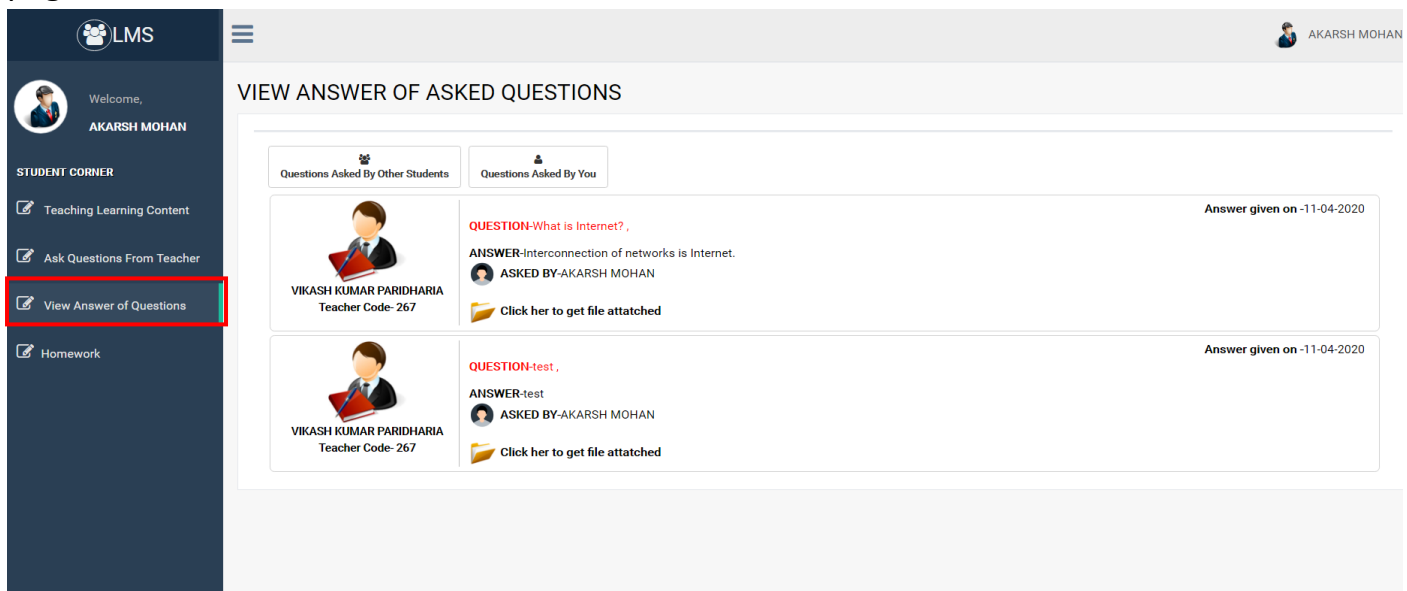
(File name should not contain any space or special character)

- g) Click on 

- h) On successful submission, you would get a message –
Success ! Question Sent Successfully


5. VIEW ANSWER OF QUESTIONS

After you have asked the questions, you can view the answers given by the teachers in this page.



By default, the questions asked by you and their answers would be shown here. If the teacher has attached any file with the answer, you can see by clicking on – “Click here to get file attached” just below your answer.

6. MCQ HOMEWORK

After reading the e-content, you have to complete the homework assigned by the teacher. On this page, you can see the subject, chapter, topic and the homework assigned to you by different teachers. Click on  button to get your homework.

The screenshot shows the LMS interface. On the left, a dark sidebar contains a 'STUDENT CORNER' menu with options: 'Teaching Learning Content', 'Ask Questions From Teacher', 'View Answer of Questions', and 'Homework' (highlighted with a red box). The main content area is titled 'STUDENT HOMEWORK' and displays a grid of six homework assignments. Each assignment card includes a title, subject, chapter, creator, and a 'Submit Homework' button. The first three 'Submit Homework' buttons are highlighted with red boxes.

After clicking on submit homework, you get the page (as shown below) which contains Multiple choice questions to be answered.

The screenshot shows the 'MCQ HOMEWORK' page. It features a header 'COMPLETE THE ASSIGNMENT AS GIVEN'. Below are two questions: 'QUES NO-1, LAN stands for -' with options 'Local Access Network', 'Local Area Network', 'Light Area Network', and 'None of these'; and 'QUES NO-2, which is greater?' with options '1', '2', '3', and '4'. At the bottom, a green 'SUBMIT HOMEWORK' button is highlighted with a red arrow pointing to it. A red bracket on the right side of the question area indicates the selection zone.

Choose your answer from one of the four choices for each question. After marking all the answers, click on **SUBMIT HOMEWORK** .

After submission, you will see whether your answers were correct or incorrect.

Please do not take much time in answering the questions to avoid "Session time out" error.

7. Subjective Homework

Teachers will also assign subjective homework in different subjects which are to be submitted online. When you click on Subjective homework in the side menu, you will see the available homeworks.

The screenshot shows the 'STUDENT SUBJECTIVE HOMEWORK' page. On the left, a dark sidebar contains a 'STUDENT CORNER' menu with options like 'User Manual', 'Latest Content Update', 'Latest Homework Update', 'Teaching Learning Content', 'Ask Questions From Teacher', 'View Answer of Questions', and 'MCQ Homework'. The 'Subjective Homework' option is highlighted with a red box. The main content area shows a homework card with a pencil icon, the title 'IT_ITES_SUBJ_1', the sub-title 'Sub-IT Chapter-INTRODUCTION TO IT AND ITES', and a 'Submit Homework' button. The card also indicates it was created on 21-04-2020 and given by VIKASH KUMAR PARIDHARIA.

Click on  to view your homework.

You will get the screen as shown below:-

The screenshot shows the homework question page. The title is 'IT_ITES_SUBJ_1'. The first question is 'QUES NO.-1, What do you understand by the term IT and ITeS?'. Below the question is a text input field for the answer and an 'Upload Your Answer in Image if it contains graph/image(*.jpg,.jpeg only)' section with a 'Choose File' button. The second question is 'QUES NO.-2, What are the pros and cons of using ICT?'. Below the question is another text input field for the answer and another 'Upload Your Answer in Image' section with a 'Choose File' button.

If there is an image in the question, it may take time to load depending upon your Internet connection speed.

Below each question, there is a box where you can type your answer, which will be evaluated by your teacher. If you feel that the answer cannot be typed as it contains diagrams, equations, symbols etc. then you can write it in your copy, take a picture of it and attach the same by clicking on “Choose File” button.

After attempting the answers, click on

SUBMIT HOMEWORK

Please do not take much time in answering the questions to avoid “Session time out” error.